



કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
કર્મચારી રાજ્ય વીમા નિગમ
(શ્રમ અને રોજગાર મંત્રાલય, ભારત સરકાર)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



પ્રાદેશિક કચેરી / ક્ષેત્રીય કાર્યાલય / Regional Office
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ADDITIONAL TERMS AND CONDITIONS FOR AGENCY IN RESPECT OF SUPPLY OF SILVER MEMENTOS	
Instructions	
<ol style="list-style-type: none"> 1. The vendor should be in business of making Silver articles for at least Two year. 2. The vendor should have registration certificate of shops and establishment of Gujarat, preferably Ahmedabad. 3. The Bidder must be a Registered Jeweller having a license from BIS for a sale outlet. 4. The agency must have an active agreement between BIS for sale of Hallmarked Jewellery/artifacts. 5. The agency shall be abide to follow all statutory rules and regulations of State/Central Government in force including the Safety rules & regulations. In case of any violations of such laws, rules & regulations, the cost involvement thereof shall exclusively be borne by the agency. 6. The contract will be for the period of one year from the date of award of contract and may be extended for another one year, if the services are found satisfactory. 7. The Medical Superintendent, ESI Corporation, ESIC Model Hospital, Bapunagar, Ahmedabad has the right to terminate the contract at any time by giving one month written notice, if the services are found unsatisfactory or at any level, it is found that the certificates/details/information provided by the agency are false/misleading etc., the contract will be terminated and security deposit may be forfeited. 8. The Agency shall entirely be responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of Gem tender. 9. The Agency shall not sublet, transfer or assign the contract or any part thereof without the written permission of The Medical Superintendent, ESI Corporation, ESIC Model Hospital, Bapunagar, Ahmedabad. 10. In case of breach of any terms and conditions of the contract, the Performance Security Deposit of the Agency will be liable to be forfeited by The Medical Superintendent, ESI Model Hospital, Bapunagar, Ahmedabad besides annulment of the contract. 11. The competent authority reserves the right to withdraw/relax any of the terms and conditions mentioned. 12. The agreement can be terminated by the agency giving three months' notice in advance to The Medical Superintendent, Bapunagar, Ahmedabad. 13. The Bidder should not be under declaration of ineligibility for corrupt and fraudulent practices or any other reason whatsoever or have not been blacklisted by authority e.g. Govt. /Semi-Govt. / Autonomous bodies. 15. In case of dispute, the decision of the Competent Authority will be deemed as final and binding. 	
Required Supporting Documents: -	
<ol style="list-style-type: none"> 16. A. Copy of GST registration proof. B. Copy of Registration Certificate of Firm/Agency/Organization as service provider, Copy of PAN Card & BIS certification certificate. C. Registration certificate of shops and establishment of Gujarat preferably Ahmedabad. 	
SCOPE OF WORK	

17. Silver Memento shall be prepared in the form of medallion/plaque with engraving of the matter provided by this office along with acrylic packing.

Weight of Silver in each Memento	300 Grams
Purity of Silver	92.5 % with BIS mark
Shape	Oval or as agreed by this office
Packaging	Acrylic Pack
18. Agency shall be responsible for collecting the matter/order from the Office of Medical Superintendent, ESIC Model Hospital, Bapunagar, Ahmedabad for preparation of medallion, packaging and delivering it without delay after issue of work order.	
19. The size of Silver Memento shall be 9inch x 6inch with acrylic pack .	
<u>Delivery Terms and Conditions.</u>	
20. Purchase/work order will be placed as and when required by this office at the Rate of Silver prevailing at the time of placing order .	
21. Silver Memento must have Hallmark of BIS on it.	
22. Weight shall be done after engraving the matter on Silver Memento.	
23. Rates shall be quoted for Silver price per gram with applicable GST (if any) + cost of Labor/making charge which shall include engraving charges, acrylic pack etc. which is applied + GST Charges (if applicable).	
24. The rate quoted should be inclusive of all kind of taxes (except GST as applicable if any), duties, charges and statutory levies.	
25. Seller must deliver the order product within 15 days of receipt of order date.	
26. Bill Should be submitted in triplicate along with M.M.T.C rate of silver with registered jewellers as on date of work order.	
27. If Selected L1 Bidder fail to deliver and install the requisite hardware and operating software within the time limit as mentioned in the bid, then 0.5 % of the total contract value of delayed qty. per week of proportionate part of the week of delayed period shall be deducted.	
28. The amount of penalty for delay in delivery & installation shall be subject to a maximum limit of 10% of the total contract value. Department/Office reserves the discretionary right to cancel this purchase order and forfeit the EMD, in case of failure to deliver material in delivery timeline.	